

PCHS Board Meeting
June 21, 2022
Minutes

Our President Janet Humphreys called the meeting to order at 5:43PM.

1. **Roll Call:** Board members present included Janet Humphreys, Greg LaCour, Rose O’Rear, Michelle Rabalais, Marsue May, Carlyn Morales, Blake Scheeler, and Mindy LaCour. Creighton Stout and Jimmy Duckworth attended via telephone.
2. Michelle moved that we **accept the minutes** from our May meeting and his motion was seconded by Marsue.
3. **Treasury report:** Delivered by Rose, announced that there is a balance of \$17,166.31 in the PCHS Building Fund and the Society Fund’s balance is \$28,741.68. The balance in our Savings Account is \$151,755.03. Mindy shared with the board the accounting for the grants she has been working on. Carlyn moved to approve Rose’s report and he was seconded by Michelle Rabalais.
4. **Building and Event Report:** given by Mindy LaCour.
 - Mindy reported that the Rosenwald summer school students came to visit the exhibit and enjoyed it. Mindy made a scavenger hunt document that will be used when the next students come to visit.
 - Mindy made a new brochure for PCHS using Canva. It was paid for using the LOT grant. This grant will also pay for new lights in the museum room like ones on the 3rd floor.
 - Handwritten thank you notes for the Jazz Brunch were passed around to get board member signatures.
 - Tourism has signed a new lease and the monthly payment will increase. Mindy has offered a new lease to Crystal Daily with the end of this week as her deadline to respond.
5. **Up Coming Activities:** G Force ministries June 25, 6:00-8:30, American Queen visit June 28 and 29. This will be the final visits until the fall.
6. **New Business:**
 - Louisiana Main Street Grant. \$2,500 to \$10,000 is available to us as we are part of Mainstreet now. Discussion was held on the amount and what to fix. Creighton and Greg will get together in the next week or so to make an evaluation of the priority. Creighton has a contractor that will be able to give us an estimate. The grant is due July 31, Mindy will start working on it.
 - Ina Fandrich has a “runaway slave document” that is hanging in Mindy’s office. She would like \$3000.00 for it and wanted to know if PCHS was interested. Discussion was held and it was determined that we would need to have it authenticated and researched, to see if there is indeed a story to tell about the document. Janet and Michelle will take the lead on this. The library will be contacted as well to see if they are interested.
 - We have an open member-at-large position on the board. Aimee Moreau has resigned her position. Pete Alongia has expressed an interest and will be present at the next board meeting. If anyone else has suggestions for board members, please let Mindy know and they can be contacted.
 - Janet attended a Disaster Preparedness for Museums workshop. Discussion was held on getting a” knoxbox” for Poydras. This is a box that holds a key to the front door so all emergency workers can get in the building. Janet made a motion to acquire the box if the Parish subscribes to this, Carlyn seconded the motion. Mindy will contact Mark Sward about it. Janet will also work with LEH to develop a plan.

- Discussion was held on more ways to promote our exhibit. One way is to advertise at the Baton Rouge airport. Carlyn and tourism are interested in partnering with PCHS to do this. Janet is in touch with a representative from the airport.

7. Old Business:

- Brunch committee met to recap. Dates for next year are March 26 or March 19. Janet will get in touch with our first choice for hosting next year and the committee will move forward with Mindy and Marsue as co-chairmen.
- Jeanne and David will check with their friend Fr. Pike Thomas to see if he will assist in genealogy workshops at Poydras. They will also invite him to the July board meeting. We would hope to start the workshops in September. Michelle will take the lead on this with Blake and Janet to assist. Michelle can get a list of 6 family names to start with.
- Road trip! PCHS will take a road trip using a rented van with 15-20 seats to the River Road African Museum and Whitney Plantation. Greg will take the lead on this and find a date that there are reservations available at both museums and we will move forward. Board members will have the first option for a seat on the van.

8. Adjournment: There being no further business, Michelle moved that the meeting be adjourned, and that motion was seconded by Greg LaCour.

Respectfully submitted,
Mindy LaCour, Executive director for Jeanne James, Secretary