

PCHS Board Meeting

March 16, 2023

Our president, Michelle Rabalais, called the meeting to order at 6:06 pm. She welcomed everyone and read the Mission Statement

- 1. Roll Call-** Board members present included Michelle Rabalais, Greg LaCour, Rose O'Rear, Marsue May, Carlyn Morales, Pat Roeling, Peter Alongia, Camille Collins, and Mindy LaCour
- 2. Minutes from the January and February meeting;** A motion was made by Carlyn Morales to accept the meeting minutes from January as amended and February. The vote was seconded by Pete Alongia.
- 3. Treasurer's report:** Rose O'Rear delivered the Treasurer's Report stating that our PCHS Building Fund has a balance of \$32,625.34. The PCHS Society Fund has a balance of \$31,936.44. and the PCHS Savings total is \$151,982.21 Rose announced that we will purchase a CD for \$100,000 from the PCHS savings account. We will receive 4.25% interest on this money. Pat made a motion to accept this, and his motion was seconded by Marsue May, and all were in favor. Michelle explained the financial statement that she and Rose have been working on for the Society and the building accounts. She also went through the budget for 2023 in the society and building accounts. Michelle tasked the board with trying to find ways to reduce expenditures in the accounts. The budget will be up for approval next month after board members have a chance to review.
- 4. Executive Director's Report: Mindy**
 - a. Louisiana Office of Tourism will reimburse for 2 @ 10 x 10 tents which we will be able to use for the Jazz Brunch plus a Step and Repeat Banner, also used for the brunch.
 - b. 2 grants will open in April and May, Mindy will participate in a zoom to get details and will pass this on to the events committee.
 - c. Jazz Brunch update:
 - 127 tickets have been sold as of March 16.
 - \$19,600 in sponsorships and tickets together
 - Anyone wanting to help on Friday morning, we will be out there at 8:00am. On Sunday we will need everyone attending to help starting at 8:00 to set tables with linens, put up small tents, help Michelle with Auction, set up bar. Cleanup help will also be needed.
 - Gold Sponsor \$1500 by McConnell Roofing came in this week.
 - Greg designed and we purchased yard sponsorship signs.
 - Mindy will send an email to all who have purchased tickets reminding them of 10:00 start for tour.
 - d. Membership update:
 - 62 memberships (56 members, \$13,425 last month) last year we reached \$14,275.
 - e. Road Trip to River Road African American Museum was a success. Kathe Hambrick did an awesome job showing us around her museum, the Episcopal Church, the Rosenwald School, and Ashlyn Belle Helene house. We had 15 people, Mindy, Greg, and Jodie supplied snacks and libations.
 - f. The American Queen will come 4 times In March. Total of 25 times this year. We are paid \$150 each time.
 - g. Working on the Jazz Brunch and the last-minute items.
 - h. Would like to plan a front yard garage sale to sell the albums and possibly rent tables for \$25 to have others sell items. This will happen after Easter in April on a Sunday afternoon.
 - i. We have a wedding on the lawn April 1. I have contacted the neighbors to warn about the band that will play until 10:30pm.
 - j. Sprinkler update: Did some research and in 2016 the ED had suggested that a budget line item would be to replace \$400 worth of heads each year to keep up. That has not been done.
- 5. Event's Committee Report**
 - a. Possible Juneteenth program in June.
 - b. Mindy will pass on information about grant availabilities to assist with programs.

- c. Jazz Brunch is in its final week of preparations.
 - d. Next year will be the building's 100-year anniversary. A celebration will be discussed in the coming months.
- 6. New Business**
- a. We have a possible sponsor for Poydras Park lighting. NextEra has committed some money towards it. Greg met with a solar light company that would be interested in doing the work. We will wait until the check comes in before pursuing this.
 - b. Travel stories or similar app. A QR code will trigger a link to a story and history. This was discussed as a possibility in the future.
 - c. Sr. and student discounts were discussed for membership in 2024.
 - d. Discussion was held on benefits offered for those who pay their membership in a timely manner. Also discussed was sending a letter requesting membership renewals in November.
- 7. Old Business**
- a. Strategic session for the board; Michelle is still investigating this.
 - b. By-laws: After the Jazz Brunch this will become a focus.
- 8. Adjournment:** There being no further business, a motion to adjourn was made by Carlyn Morales and was seconded by Greg LaCour. 8:14pm

Respectfully Submitted,
Mindy LaCour, for Jeanne James